BOARD MINUTES

WWLHIN Board of Directors
Open Session – November 14, 2018

The following are the minutes of the WWLHIN Board of Directors Meeting held at 12:00 p.m. on November 14, 2018 at the WWLHIN Guelph Office, 450 Speedvale Ave. W., Guelph, ON.

Members Present:	M. Delisle (Chair), J. Nesbitt, J. Harper, J. Kopinak, R. Westbrook, K. Mwanzia
Regrets:	K. Coviello Scian, P. Sweeney
Staff Present:	B. Lauckner, S. Harrison, A. Davidson, Dr. M. Alarakhia, Dr. K. Rhee, C. MacDonald, E. Fung, K. Lumsden, Z. Danis
Recording Secretary:	D. Ruprecht

1.0 Call to Order & Recognition of Quorum

M. Delisle called the meeting to order at 12:00 p.m.

2.0 Approval of the Agenda

Motion No. 40 -18/19

Moved by J. Nesbitt, seconded by J. Harper and unanimously approved:

THAT the agenda be approved as circulated.

3.0 Declaration of Conflict of Interest

All Board of Directors stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda.

4.0 Closed Session

Motion No. 41 -18/19

Moved by R. Westbrook, seconded by K. Mwanzia and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings

be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006.*

5.0 Reconvening the Open Session

Motion No. 42 -18/19 Moved by J. Harper, seconded by J. Kopinak and unanimously approved:

THAT the open session reconvene.

Note: The Open Session reconvened at 2:00 p.m.

6.0 Report of the Closed Session

Mike Delisle reported that the WWLHIN Board of Directors met in a closed session from 12:01 p.m. to 1:55 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006.*

Motion No. 43 -18/19 Moved by K. Mwanzia, seconded by J. Kopinak and unanimously approved:

THAT the WWLHIN Board of Directors receive the Chair's report of the closed session for information.

7.0 Indigenous Land Recognition

Rita Westbrook delivered the Indigenous Land Recognition to acknowledge the Attawandaron peoples on whose traditional territory the WWLHIN Guelph Office resides on and offer our respect to the Anishinaabe, Haudenosaunee, Métis, Inuit, and other Indigenous peoples for their contributions in shaping this community.

8.0 Consent Agenda

The following items were on the Consent Agenda for November 14, 2018

a) Minutes

THAT the minutes of the previous meetings held on September 26, 2018 be approved as circulated.

b) **Declaration of Compliance Q2 2018/19**
THAT the WWLHIN Board of Directors approve the Finance and Audit Committee recommendations to accept the CEO Certificate of Compliance for Q2 (2018/2019) and that the Board Chair sign the Declaration of Compliance and submit to the Minister of Health & Long-Term Care.

c) **Finance & Audit Committee Report – Sept. 14, 2018**
THAT the Finance & Audit Committee Report be received for information.

d) **Governance Committee Report – Sept. 14, 2018**
THAT the Quality Committee Report be received for information.

e) **Quality Committee Report – Oct. 31, 2018**
THAT the Quality Committee Report be received for information.

f) **Chair's Report – September/October 2018**
THAT the Chair's Report for September/October 2018 be received for information.

g) **CEO's Report – September/October 2018**
THAT the CEO's Report for September/October 2018 be received for information.

Motion No. 44 -18/19 Moved by J. Harper, seconded by K. Mwanzia and unanimously approved:

THAT the items of the consent agenda for November 14, 2018 be accepted.

9.0 Wellbeing Waterloo Initiatives

Mike Murray, CAO of Region of Waterloo presented the WWLHIN Board of Directors with an overview of the initiatives that Wellbeing Waterloo is working on to improve the wellbeing of residents in Waterloo region. Mike explained the community engagement efforts that informed the priority initiatives which focus on making an impact on affordable housing, health children & youth and social inclusion. There was a fulsome discussion with the Board on the initiatives and next steps for the Wellbeing Waterloo working groups.

9.1 Waterloo Region Connectivity Tables

Bill Davidson, ED Langs Community Health Centre and Tracey Elop, CEO Carizon Family & Childrens Services, presented an overview of the Waterloo Region Connectivity tables to the WWLHIN Board of Directors highlighting the multi-sectoral model that collaboratively and proactively addresses situations of elevated risk with same day or next day responsiveness. A fulsome discussion ensued with the Board on the continued success of the tables and the long term vision on reducing crime, emergency room admissions and police calls for service.

10.0 WWLHIN Q2 2018/19 Operating Financials

Zeynep Danis presented an overview of the 2018/19 Operating Financials. There was a fulsome discussion on the 2018/19 WWLHIN Operations Financial Report for the period ended October 31, 2018.

Motion No. 45 -18/19

Moved by J. Harper, seconded by K. Mwanzia and unanimously approved:

THAT the Board of Directors approve the WWLHIN Operations Financial report for the period ended July 31, 2018 as endorsed by the Finance and Audit Committee.

10.1 2018/19 Annual Business Plan Update

Steven Harrison provided the WWLHIN Board of Directors with an update on the progress to date on achievements and outcomes on delivering on the 2018/19 Annual Business Plan. There was a fulsome discussion on the risks, barriers and opportunities to deliver on the outcomes of the Annual Business Plan.

10.2 Annual Business Plan (ABP) 2019/20 Development

Thusany Puvanendran provided the WWLHIN Board of Directors with an overview on the development of the 2019/20 Annual Business Plan (ABP) process, timelines and MOHLTC expectations. A fulsome discussion ensued on the planning principles that will guide the process and decision-making for inclusion or exclusion of content in the Annual Business Plan.

Motion No. 46 -18/19

Moved by R. Westbrook, seconded by K. Mwanzia and unanimously approved:

THAT the Board of Directors of the Waterloo Wellington Local Health Integration Network approve the following Annual Business Plan planning principles that will guide the development of the 2019-2020 ABP.

1. Use the Integrated Health Service Plan (2019-2022) as the basis and build off of the five strategic directions in the previous year's business plan: Starting with the Patient Experience; Igniting Innovation & Creativity; Driving through Community Leadership; Empowering Clinical Leadership; and, Creating a Great Place to Work.

2. Deliver on the five provincial focus areas from the Ministry while addressing the needs of local residents.
3. Let outcome measures drive the change initiatives.
4. Be bold with our change initiatives to improve the outcome measures – our residents are depending on us.
5. Build in areas of success and ensure we deliver on areas not met in this year's plan, including a focus on commitments in the MLAA.
6. Optimize the use of technology and digital health to increase efficiencies within the system.
7. Collaborate with our sub-region leadership tables on planned initiatives focused on the needs of each sub-region population, and addressing provincial and LHIN priorities at the sub-region level, where appropriate.

11.0 Emergency Department Pay for Results (EDP4R)

Brian Bailey provided the WWLHIN Board of Directors with an overview on the Emergency Department Pay for Results (ED P4R) program and an approach for 2018/19 ED P4R one-time investments. There was a fulsome discussion by the Board on the planning process and action plan submitted to the Ministry in January 2018 and approach for 2018/19 one-time investments.

Motion No. 47 -18/19 Moved by K. Mwanzia, seconded by J. Kopinak and unanimously approved:

THAT the WWLHIN Board of Directors approve the following recommendations with respect to ED P4R funding for 2019/20:

1. Funding be allocated to hospitals 'as earned' should the Ministry invest $90M or less into the ED P4R program, which aligns with the current algorithm.
2. Should the Ministry make an additional investment in the ED P4R for 2019/20 (i.e., greater than $90M), the WWLHIN would retain the proportion earned on the amount greater than $90M and invest in other patient flow initiatives. Stakeholders, such as the ED Council, would be engaged to identify potential patient flow initiatives. The table below summarizes recommendations.

ED P4R Ministry Investment	Scenario	Recommendation
<$90M to $90M	Reduction in program funding up to status quo	Allocate 'as earned'; consistent approach to funding
>$90M	Increase in program funding	Allocate 'as earned' proportion of $90M; invest earnings on proportion >$90M on other patient flow initiatives. Engage stakeholders for input on potential initiatives.

3. Communicate the approved approach to ED P4R funding for 2019/20 with hospital CEOs and the ED Council.

11.2 Performance Improvement Plans (PIPs) and Quality Improvement Notifications (QINs) Update

Steven Harrison provided the WWLHIN Board of Directors with an update on the current status of performance improvement requirements and initiatives being monitored by the WW LHIN Staff on behalf of the Board of Directors at the end of Q2 2018\19. A fulsome discussion ensued by the Board on the current performance factors, performance improvement plans, quality improvement notices, and other performance related undertakings.

12.0 Innovation Partner Presentation – KA Imaging Solutions

Karim S. Karim and Amol Karnick from KA Imaging provided the WWLHIN Board of Directors with an overview of the portable multi-energy X-ray detector that they designed and developed that enables soft tissue differentiation which provides significantly better resolution than traditional chest x-rays and thoracic C's at a much lower cost and dose. There was a fulsome discussion by the Board on the benefits of the portable X-ray detector and some of the challenges they faced as a startup health technology company.

12.1 2018/19 Annual Business Plan (ABP) – Delivering through Innovation Initiatives

Elliot Fung provided the WWLHIN Board of Directors with an update on progress made on our Strategic Direction to exponentially impact the patient experience through igniting innovation and creativity. A fulsome discussion by the Board ensued on the disruptive

innovations that have been implemented or are in progress which support meeting outcomes in all five strategic directions of the 2018/19 Annual Business Plan.

13.0 Next Meeting

Wednesday, January 25, 2019
12:00-4:00 p.m.

14.0 Adjourn

Motion No. 48 – 18/19

Moved by R. Westbrook, seconded by J. Kopinak and unanimously approved:

THAT there being no further business, the meeting on November 14, 2018 adjourned at 4:00 p.m.

J. Nesbitt Acting Chair	K. Coviello Scian Secretary	D. Ruprecht Recording Secretary